



Estado Libre Asociado de Puerto Rico
Departamento de Recursos Naturales y Ambientales

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Auxilliary Secretary for Administration

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STEPS TAKEN TO CORRECT AUDITS OBSERVATIONS

In 2011 a special attention was given to the processes and procedures for the handling of property due the repeated observations of audit. The Informatics Office contributes to the solution of these observations as follows:

1. For first time conducted a thorough evaluation of the process, procedures and business rules of the departmental task.
2. Was drafted the first regulations for the management of property of the Department of Natural and Environmental Resources (DNER).

With the information gathered through these projects we developed the first mechanized application of the DNER in accordance with the established procedures in the regulations.

Also, an Annual Physical Inventory is going to be register for first time, reconciled with Departamento de Hacienda, complete, up to date and ready to incorporate to the official mechanized register, with a minimum of errors making it more reliable and easy accessible.